

**Historic Evergreen Cemetery
Executive Planning and Review Team Minutes**

September 25, 2018

**5:30–7:00 p.m., Seminar Room #1, Claude G. Perkins Living and Learning Center,
Virginia Union University**

Team members present:

Ms. Archer, Mr. Archer, Ms. Baskerville, Ms. Campbell, Mr. Harris, Mr. Hopkins, Ms. James, Ms. Lauderdale, Ms. Libron, Ms. Moore, Mr. Mitchell, Dr. Ritter, Ms. Rogers, Mr. Shuck, Mr. Smith

Facilitators present:

Ms. Cameron, Mr. Delbridge, Dr. Maris-Wolf,

ExPRT Meeting Minutes: September 25, 2018

- The fifth ExPRT Meeting held on September 25, 2018 at Virginia Union University began with approval of the August 28 meeting minutes introduced by Secretary Marilyn Campbell. A motion was made to receive by Ms. Baskerville, properly seconded by Mr. Shuck. The motion was carried.
- Ted Maris-Wolf circulated a draft for members to sign up for facilitating the upcoming Evergreen Cemetery community conversations. Information was shared of the Free Press upcoming ad, postcard printing and WRIR audio taping scheduled for Wednesday, October 3, 2018. The website promotion will carry message; Discover, Get involved and Support.
- Persons interested in joining the media team were asked to sign the circulating list.
- **Discussion was held on the review of the August 28th meeting's activities to better define Historic Evergreen's vision and mission:**
 - **Revised working draft of vision statement:** To inspire present and future generations to honor the nation's African American cultural, historical and spiritual inheritance. Motion to accept passed unanimously. **(Adopted)**
 - **Revised working draft of mission statement:** To reveal and celebrate African American lives, legacies and places through public programming, education and preservation. **(Amendment suggested by Mr. Hopkins)**
 - **Amendment to mission statement:** To reveal and celebrate African American cultural and spiritual experiences, legacies and places through public programming, education, and preservation. **(Adopted)**
 - Motion was made by Mr. Hopkins to amend the mission as above, seconded by Mr. Mitchell. Motion to accept the amendment passed, properly seconded and carried.
 - Mr. Delbridge gave facilitation tips and reviewed handouts: Timeline, facilitator's dialog, the handout of Four Aspects of Effective Facilitation and Frequently Asked Questions.
 - Meeting adjourned at 7:00 p.m.