

**Historic Evergreen Cemetery  
Executive Planning and Review Team Minutes**

**October 23, 2018**

**5:30–7:00 p.m., Seminar Room #1, Claude G. Perkins Living and Learning Center,  
Virginia Union University**

*Team members present:*

Mr. Archer, Ms. Baskerville, Ms. Bell, Ms. Campbell, Mr. Hopkins, Ms. Lauderdale, Ms. Mitchell, Mr. Mitchell, Ms. Moore, Dr. Ritter, Ms. Rogers, Mr. Shuck, Mr. Smith

*Facilitators present:*

Ms. Cameron, Mr. Delbridge, Dr. Maris-Wolf

*Meeting Agenda:*

**ExPRT Meeting Minutes: October 23, 2018**

- The sixth ExPRT Meeting held on October 23, 2018 at Virginia Union University began with approval of the September 25 meeting minutes introduced by Secretary Marilyn Campbell. A motion was made to receive the minutes by Al Smith. Minutes were properly seconded by Viola Baskerville. The motion was carried.
- Facilitator Hannah Cameron provided a handout of Geographic Information Systems (GIS) data of Evergreen Cemetery. She shared that it is a current work in progress of adding topographic details to the map reflecting what it looks like today and will be available soon.
- Facilitator Allen Delbridge gave an update report of the volunteer efforts at Evergreen Cemetery. Report: Clean-up has been every Saturday, depending upon weather conditions. This quarter reflects the assistance of 400 volunteers, clocking over 2,000 hours. Many are potential connections as donors, families, etc. Assistance came from the corporate community volunteers such as Dominion, KPMG. Ms. Ajena Rogers took people on tours. Catering was provided to serve lunch on the grounds picnic style and we have been working with archaeology team. Mr. Stuart Scott, Church of Jesus Christ Latter-day Saints spoke about using FamilySearch in researching records. Recovery of ledger books from the caretaker's cottage at Woodland Cemetery took place in 2017 and records have been sent to Library of Virginia for preservation and digitized for online research. The work from the ExPRT members and Community Conversations has translated into volunteer work at Evergreen Cemetery. He asked that we keep spreading the word.
- Following a brief break, Ms. Campbell shared Southern Aid Insurance artifacts of the time period Evergreen Cemetery was in its prime. Items were shared in giving presentations for the Community Conversations sessions. (Woodblock of buildings used by Southern Aid Society and administrators, company booklet, weekly newsletter, medical dictionary, and insurance rate booklet). Ms. Baskerville shared her memory story of family member (uncle) working for Southern Aid and policies sold to his siblings of twelve.
- Closing remarks by Dr. Maris-Wolf and Mr. Delbridge was that we consider the words we continually heard in the Community Conversations: community, history, story, connections, preservation in our forward plans for community debrief and translate the value and mission into tangible representation (concrete display, layout, symbolism, style elements).
- Meeting adjourned at 7:15 p.m.