

**Historic Evergreen Cemetery
Executive Planning and Review Team Minutes
July 31, 2018**

**5:30–7:00 p.m., Seminar Room #1, Claude G. Perkins Living and Learning Center,
Virginia Union University**

Team members present:

Mr. Brinkley, Ms. Campbell, Ms. Davis, Ms. Andie Dekoter, Ms. Fleming, Mr. Harris, Mr. Hopkins, Ms. James, Ms. Libron, Ms. Moore, Ms. Orton, Dr. Ritter, Mr. Waller

Facilitators present:

Ms. Cameron, Mr. Delbridge, Dr. Gough, Mr. Kohr, Dr. Maris-Wolf

Meeting Agenda:

ExPRT Meeting Minutes: July 31, 2018

1. Welcome and Introduction
 - a. Clarification of our roles
 - b. Project time line moving forward (handout)
 - c. Quick update on site clearing
 - d. Charter feedback—no further suggestions received
 - e. East End Cemetery acquisition update
 - f. Secretary and Assistant Secretary roles
2. Sharing of feedback on November 2017 community engagement report (distributed last meeting) (15 min.)
3. Case Studies and Best Practices: Examples of other relevant cemetery-restoration projects and the guiding visions/processes behind their restoration (20 min.)
4. Discussion: Visioning
 - a. Small-group discussion
 - b. Report-out: sharing our ideas/visions for Evergreen's restoration

Handouts:

- Draft Minutes form ExPRT meeting #2 (June 26, 2018)
- Draft Restoration Planning Time Line